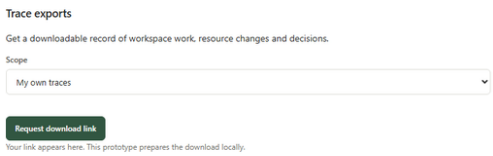
FIND HISTORY, EXPORT TRACES AND SET PREFERENCES

Use recorded history to understand a work decision

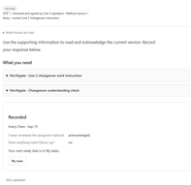
Search for the relevant history or trace and choose the export scope needed to review what changed.

Search history; Request trace download > Download package; Save preferences

SkillSmith · Request a trace export from the permitted scope



SkillSmith · Keep the acknowledgement with the assigned instruction



SkillSmith · A recorded observation stays attached to its task



Request a trace export from the permitted scope

Pay only when you see results

Agree the outcome for your first workflow with our team.

SELECTED CLIENTS FEATURED BY SKILLSMITH

verizon · KEYSIGHT TECHNOLOGIES · AMERICAN EAGLE · Berkeley UNIVERSITY OF CALIFORNIA

YOUR TEAM / THE DECISIONS THAT MATTER

Who can use this product method

The method keeps the stated role and access scope. Your team confirms the people involved.

Your role	The contribution	SkillSmith support
Employee own scope; administrator permitted scope	Search history, Request trace download, Download package and Save preferences	Use the method within the permitted scope for the selected information.

Retrieve the trace behind the current status

In a worked example, a current status alone does not explain what changed; retrieve the relevant history instead of reconstructing a sequence from memory.

WORKED DECISION

Decision point	Information to use	Responsible next step
Inputs to review	Search and Export scope	Search history.
Method action	Notifications, Density, Text size and Menu order	Request trace download and Download package.
Result to inspect	Action records, Trace package and Preferences	Inspect the available result within the permitted scope.

Review the selected material, this occurrence's response and any conditional follow-up.

CONNECTED WORK / PREPARED PLAYBOOKS

Find history, export traces and set preferences

Start with search and export scope. The steps below show the actions and information available for this method.

01 Search history; Request trace download

Start with search and export scope. Search history and Request trace download.

02 Download package; Save preferences

Download package and Save preferences. The result includes action records, trace package and preferences.

Use the supporting product method

Review the available actions and the result within the method's stated scope.

Find history, export traces and set preferences

The permitted record or preference can be retrieved.

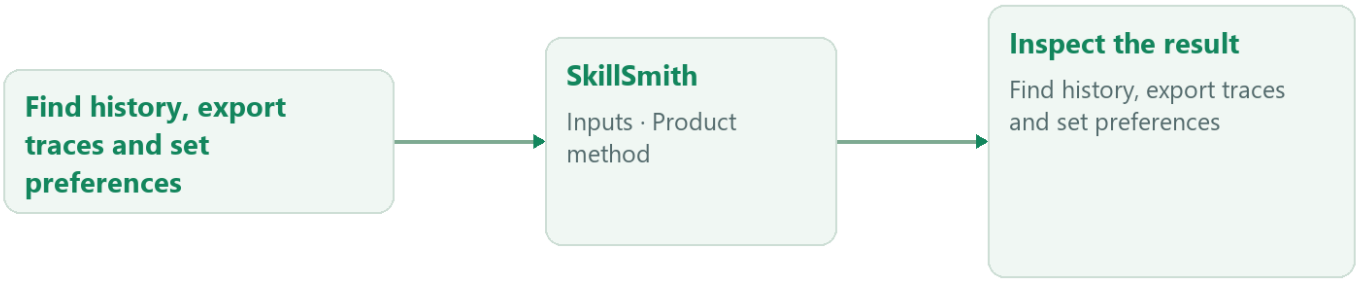
Use recorded history to understand a work decision

YOUR INFORMATION / CONNECTED WORK

The materials that make this method usable

Keep the relevant material available at the point it is used. The resource choices below support different parts of the work.

Your work context > SkillSmith > Your next contribution



Find history, export traces and set preferences Records or workspace preferences are needed	Action records, Trace package and Preferences.

YOUR DELIVERY PLAN / OUR TEAM

Set up a useful first example

Start with the materials and people you already have. We help make the setup choices explicit before your team uses the method.

01 Choose the working inputs

Review search, export scope, notifications, density, text size and menu order.

02 Agree who will use the method

Confirm the relevant people and their permitted scope: Employee own scope; administrator permitted scope.

03 Try the useful actions

Search history, Request trace download, Download package and Save preferences.

We are here to help



Rohit Singh
VP of Strategic Partnerships



Brent Jackson
Director of Customer Success

Prepare the method for your team

What can we inspect after using this method?

The method provides action records, trace package and preferences. The permitted record or preference can be retrieved.

Who uses this method?

The permitted roles are Employee own scope; administrator permitted scope. Confirm the people and their access for the selected example.

Which choices do we need to make first?

Review search, export scope, notifications, density, text size and menu order. Use those choices to prepare the first example and its permitted scope.

Which history or trace belongs to the decision being reviewed?

A current status alone does not explain what changed; retrieve the relevant history instead of reconstructing a sequence from memory.

WHY SKILLSMITH / YOUR NEXT STEP

Bring your work; we help prepare the method

We work with your team to organize the source material, responsibilities and review choices. Start with one useful example, then carry the agreed method into everyday work.

Without connected follow-through	With SkillSmith
Useful information is difficult to return to in the working view.	Set text size, density and menu order for a readable working view while reviewing the permitted history and trace records.
The current status hides which response or version came before it.	Return to the recorded action history or permitted trace for the work being reviewed.
A reviewer has to reconstruct activity from separate records.	Find activity history and request a trace export for the relevant scope.

Walk through this method with us

Bring one real example and the information needed for this method. We will walk through its actions, result and permitted scope.

- Which history or trace belongs to the decision being reviewed?
- The inputs and available actions
- The people and permitted scope
- The result to inspect

Request a demo

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