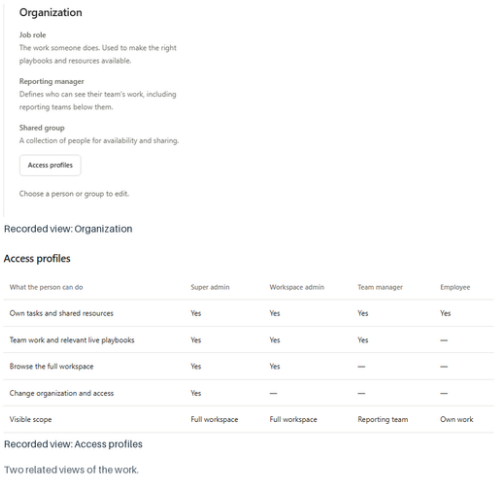
CONFIGURE ACCESS SEPARATELY FROM JOB ROLES

Match access to the responsibilities people carry

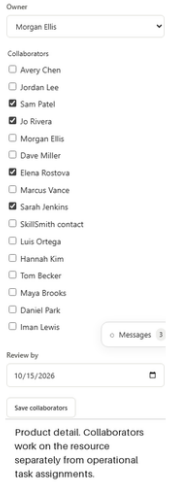
Inspect profiles, assignments and visible scope against the person's current duties, including changes that leave their job title unchanged.

Inspect matrix > Choose profile > Review scope

SkillSmith · Keep work roles, reporting scope and access separate



SkillSmith · Choose the resource owner, collaborators and review date



Keep work roles, reporting scope and access separate

Pay only when you see results

Agree the outcome for your first workflow with our team.

SELECTED CLIENTS FEATURED BY SKILLSMITH

verizon KEYSIGHT TECHNOLOGIES AMERICAN EAGLE Berkeley UNIVERSITY OF CALIFORNIA

YOUR TEAM / THE DECISIONS THAT MATTER

Who can use this product method

The method keeps the stated role and access scope. Your team confirms the people involved.

Your role	The contribution	SkillSmith support
Super administrator	Inspect matrix, Choose profile and Review scope	Use the method within the permitted scope for the selected information.

Revisit access when duties change

In a worked example, a person changes duties but keeps the same job title; review access against the new responsibility rather than inferring it from the label.

WORKED DECISION

Decision point	Information to use	Responsible next step
Inputs to review	Profiles and Assignments	Inspect matrix.
Method action	Visible scope	Choose profile and Review scope.
Result to inspect	Access assignment and Change history	Inspect the available result within the permitted scope.

Review the selected material, this occurrence's response and any conditional follow-up.

CONNECTED WORK / PREPARED PLAYBOOKS

Configure access separately from job roles

Start with profiles and assignments. The steps below show the actions and information available for this method.

01 Inspect matrix

Start with profiles and assignments. Inspect matrix.

02 Choose profile

Choose profile with visible scope in view.

03 Review scope

Review scope. The result includes access assignment and change history.

Use the supporting product method

Review the available actions and the result within the method's stated scope.

Configure access separately from job roles

Workspace permissions reflect the assigned profile.

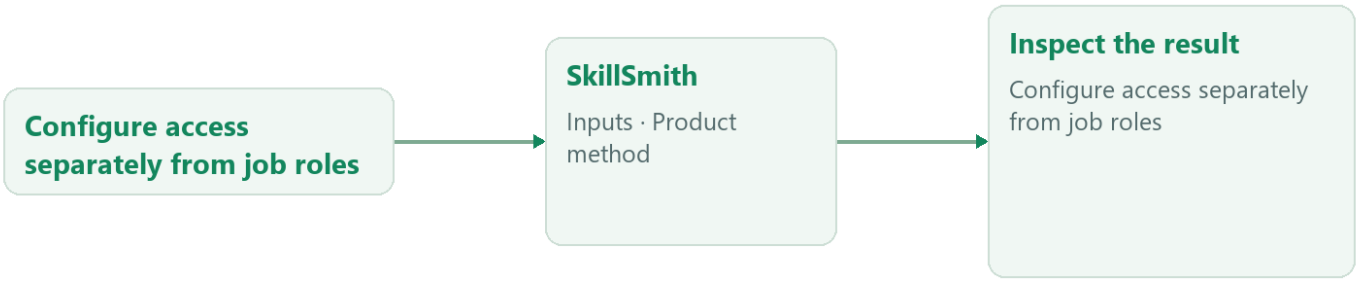
Match access to the responsibilities people carry

YOUR INFORMATION / CONNECTED WORK

The materials that make this method usable

Keep the relevant material available at the point it is used. The resource choices below support different parts of the work.

Your work context > SkillSmith > Your next contribution



Configure access separately from job roles A person needs workspace permissions	Access assignment and Change history.

YOUR DELIVERY PLAN / OUR TEAM

Set up a useful first example

Start with the materials and people you already have. We help make the setup choices explicit before your team uses the method.

01 Choose the working inputs

Review profiles, assignments and visible scope.

02 Agree who will use the method

Confirm the relevant people and their permitted scope: Super administrator.

03 Try the useful actions

Inspect matrix, Choose profile and Review scope.

We are here to help



Rohit Singh
VP of Strategic Partnerships



Brent Jackson
Director of Customer Success

Prepare the method for your team

What can we inspect after using this method?

The method provides access assignment and change history. Workspace permissions reflect the assigned profile.

Who uses this method?

The permitted roles are Super administrator. Confirm the people and their access for the selected example.

Which choices do we need to make first?

Review profiles, assignments and visible scope. Use those choices to prepare the first example and its permitted scope.

Which access profile should apply to the person's actual responsibilities?

A person changes duties but keeps the same job title; review access against the new responsibility rather than inferring it from the label.

WHY SKILLSMITH / YOUR NEXT STEP

Bring your work; we help prepare the method

We work with your team to organize the source material, responsibilities and review choices. Start with one useful example, then carry the agreed method into everyday work.

Without connected follow-through	With SkillSmith
A job label or group membership is treated as every kind of access.	Separate reporting scope, playbook availability, published use and collaboration permissions.
Information is collected without a clear purpose or viewing scope.	Use scoped views and collect information for an explained work purpose.
Useful working knowledge remains in an unowned draft.	Build, review and reuse resources with owners, versions and collaboration.

Walk through this method with us

Bring one real example and the information needed for this method. We will walk through its actions, result and permitted scope.

- Which access profile should apply to the person's actual responsibilities?
- The inputs and available actions
- The people and permitted scope
- The result to inspect

Request a demo

skillsmith.com/contact