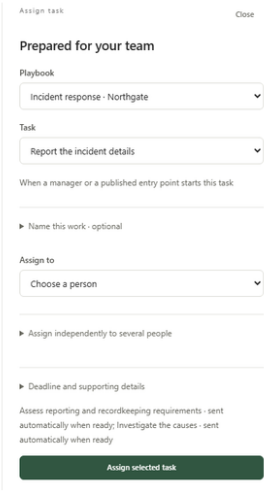
CONFIRM HOURS AND FITNESS BEFORE DISPATCH

Bring fitness and hours information into the dispatch decision

Record fitness, rest and vehicle details, with hours from the connected ELD when available or declared hours when no ELD is connected.

Declare fitness (and hours where no ELD is connected) > Decide an exception within the rules (when triggered)

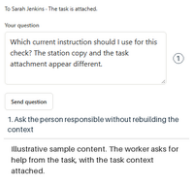
SkillSmith · Choose prepared work and its recipient — incident-response example



SkillSmith · Record the preparation required before starting



SkillSmith · Ask for help with the task attached



Choose prepared work and its recipient - incident-response example

Pay only when you see results

Agree the outcome for your first workflow with our team.

SELECTED CLIENTS FEATURED BY SKILLSMITH

verizon · KEYSIGHT TECHNOLOGIES · AMERICAN EAGLE · Berkeley UNIVERSITY OF CALIFORNIA

YOUR TEAM / THE DECISIONS THAT MATTER

The people involved in the working method

Each role has a defined contribution. Your team selects the people responsible for those parts of the work.

Your role	The contribution	SkillSmith support
Assigned team member	Declare fitness (and hours where no ELD is connected)	Respond with fit to drive yes/no, hours in last 24 h and 7/8 days (from the eld when connected), rest and vehicle.
Team lead	Decide an exception within the rules	Respond with dispatch within limits, hold, never dispatch when unfit and re-route within the remaining hours.

Identify hours that need clarification

In a worked example, the hours information is missing or stale; make that gap visible for the lead instead of treating a declaration as a complete hours record.

WORKED DECISION

Decision point	Information to use	Responsible next step
Working material	Declaration and Policy	Open the selected material for this occurrence.
Recorded response	fit to drive yes/no, hours in last 24 h and 7/8 days (from the ELD when connected) and rest	Save the response with its work context.
Review point	rest and vehicle	Agree the next action with the person responsible for this decision.

Review the selected material, this occurrence's response and any conditional follow-up.

CONNECTED WORK / PREPARED PLAYBOOKS

Confirm hours and fitness before dispatch

Bring declaration and policy into the prepared work. Assigned team member and Team lead each receive the context needed for their part.

01 Declare fitness (and hours where no ELD is connected)

Record fit to drive yes/no, hours in last 24 h and 7/8 days (from the ELD when connected), rest and vehicle.

02 Decide an exception within the rules

When hours are near a limit, the hours record is missing or stale, or fitness is flagged, record hold, re-route within the remaining hours, dispatch within limits, reason and never dispatch when unfit.

Prepare the useful part of the workflow

Use the prepared sequence with the resources and responsibilities selected for your team.

Confirm hours and fitness before dispatch

Before a driver is dispatched, their hours and fitness are on record and any exception is decided within the rules - a driver who is unfit is held, and no manager can approve otherwise. Coordination around the authoritative hours record, not a replacement for it.

Pre-dispatch hours check · Fleet

YOUR INFORMATION / CONNECTED WORK

The materials that make this method usable

Keep the relevant material available at the point it is used. The resource choices below support different parts of the work.

Your work context > SkillSmith > Your next contribution



Declaration The task uses this material	The daily fitness (and hours) declaration.
Policy The task uses this material	The carrier's hours-of-service and fatigue policy naming the applicable rule set.
Eld The task uses this material	Electronic logging device feed - the authoritative hours record when connected.

YOUR DELIVERY PLAN / OUR TEAM

Prepare the first useful playbook

Start with the materials and people you already have. We help make the setup choices explicit before your team uses the method.

01 Select the working material

Choose declaration and policy from the resources your team uses.

02 Agree the responsibilities

Confirm assigned team member and team lead for this method, then choose the people eligible to receive its work.

03 Walk through the selected route

Walk through these conditional steps: “Decide an exception within the rules”.

We are here to help



Rohit Singh
VP of Strategic Partnerships



Brent Jackson
Director of Customer Success

Prepare the method for your team

What stays with the recorded response?

The response for this occurrence retains fit to drive yes/no, hours in last 24 h and 7/8 days (from the eld when connected), rest and vehicle. It belongs to the work being reviewed, rather than replacing a different occurrence's record.

Which materials do we need to bring?

Bring declaration and policy. We use those choices to prepare the working context, then check that each task opens the material it needs.

How do the conditional steps become part of the method?

The conditional route is used when hours are near a limit, the hours record is missing or stale, or fitness is flagged. Select the variant or respond to the recorded condition before treating that step as required.

What is the outcome for the wider workflow?

Declaration on record; exceptions decided within the rules before dispatch; an unfit driver held.

WHY SKILLSMITH / YOUR NEXT STEP

Bring your work; we help prepare the method

We work with your team to organize the source material, responsibilities and review choices. Start with one useful example, then carry the agreed method into everyday work.

Without connected follow-through	With SkillSmith
Missing prerequisites are discovered after the work is assigned.	Make prerequisites and required resources visible in the prepared task plan.
Each assignment requires recreating its instructions and fields.	Choose a prepared task with its resources, response fields and next steps already defined.

Walk through this method with us

Bring one real example and the material your team uses. We will walk through the task sequence and the decision that matters to you.

- What fitness declaration and selected hours record are available before dispatch?
- The resource choices for this method
- Each responsible person's response
- The conditional route and wider outcome

Request a demo

skillsmith.com/contact