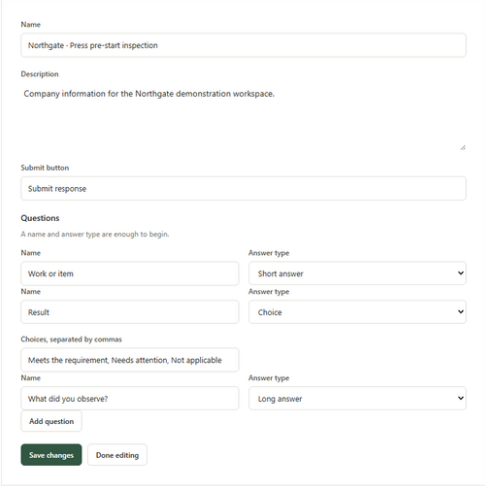
CALIBRATE OR VERIFY MEASURING EQUIPMENT

Show what changed when an instrument was adjusted

Keep the reference, as-found and as-left results, tolerance, outcome, next due date and certificate together. The verification record lets reviewers see both the original condition and the result after adjustment.

Calibrate or verify against the reference > Decide the out-of-tolerance impact (when triggered)

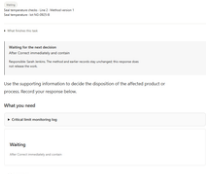
SkillSmith · Configure work-item, result and observation questions



SkillSmith · Record the area-walk response in the prepared task



SkillSmith · Keep the next disposition decision with its responsible reviewer



Configure work-item, result and observation questions

Pay only when you see results

Agree the outcome for your first workflow with our team.

SELECTED CLIENTS FEATURED BY SKILLSMITH

verizon · KEYSIGHT TECHNOLOGIES · AMERICAN EAGLE · Berkeley UNIVERSITY OF CALIFORNIA

YOUR TEAM / THE DECISIONS THAT MATTER

The people involved in the working method

Each role has a defined contribution. Your team selects the people responsible for those parts of the work.

Your role	The contribution	SkillSmith support
Designated specialist	Calibrate or verify against the reference	Respond with as-found, as-left, certificate and next due.
Accountable owner	Decide the out-of-tolerance impact	Respond with affected work assessed, quarantined and work order opened.

Keep the as-found result with the adjusted result

In a worked example, an instrument passes after adjustment; retain its as-found result alongside the as-left result so the original condition remains reviewable.

WORKED DECISION

Decision point	Information to use	Responsible next step
Working material	Cal record and Instruments	Open the selected material for this occurrence.
Recorded response	as-found, as-left and tolerance	Save the response with its work context.
Review point	next due and certificate	Agree the next action with the person responsible for this decision.

Review the selected material, this occurrence's response and any conditional follow-up.

CONNECTED WORK / PREPARED PLAYBOOKS

Calibrate or verify measuring equipment

Bring cal record and instruments into the prepared work. Designated specialist and Accountable owner each receive the context needed for their part.

01 Calibrate or verify against the reference

Record as-found, as-left, tolerance, pass/fail, next due and certificate.

02 Decide the out-of-tolerance impact

When out of tolerance, record quarantined, affected work assessed and work order opened.

Prepare the useful part of the workflow

Use the prepared sequence with the resources and responsibilities selected for your team.

Calibrate or verify measuring equipment

Gauges, scales, torque tools and test instruments are verified against a reference on their interval; anything out of tolerance is quarantined and its effect on past work is decided.

Torque-wrench verification · Assembly (weekly)

YOUR INFORMATION / CONNECTED WORK

The materials that make this method usable

Keep the relevant material available at the point it is used. The resource choices below support different parts of the work.

Your work context > SkillSmith > Your next contribution



Cal record The task uses this material	The calibration / verification record.
Instruments The task uses this material	The instruments and their intervals.
Procedure The task uses this material	The verification method.

YOUR DELIVERY PLAN / OUR TEAM

Prepare the first useful playbook

Start with the materials and people you already have. We help make the setup choices explicit before your team uses the method.

01 Select the working material

Choose cal record and instruments from the resources your team uses.

02 Agree the responsibilities

Confirm designated specialist and accountable owner for this method, then choose the people eligible to receive its work.

03 Walk through the selected route

Walk through these conditional steps: “Decide the out-of-tolerance impact”.

We are here to help



Rohit Singh
VP of Strategic Partnerships



Brent Jackson
Director of Customer Success

Prepare the method for your team

What stays with the recorded response?

The response for this occurrence retains as-found, as-left, tolerance, pass/fail, next due and certificate. It belongs to the work being reviewed, rather than replacing a different occurrence's record.

Which materials do we need to bring?

Bring cal record and instruments. We use those choices to prepare the working context, then check that each task opens the material it needs.

How do the conditional steps become part of the method?

The conditional route is used when out of tolerance. Select the variant or respond to the recorded condition before treating that step as required.

What is the outcome for the wider workflow?

Instrument in tolerance with a next-due date, or quarantined with an impact decision.

WHY SKILLSMITH / YOUR NEXT STEP

Bring your work; we help prepare the method

We work with your team to organize the source material, responsibilities and review choices. Start with one useful example, then carry the agreed method into everyday work.

Without connected follow-through	With SkillSmith
The person has to leave the work to find its instructions or help.	Open the selected resources with the task, and keep a question attached when help is needed.
The current status hides which response or version came before it.	Keep as-found, as-left and tolerance with the work, with recorded history available for later review.

Walk through this method with us

Bring one real example and the material your team uses. We will walk through the task sequence and the decision that matters to you.

- What reference, result and next-due information belong to this verification?
- The resource choices for this method
- Each responsible person's response
- The conditional route and wider outcome

Request a demo

skillsmith.com/contact