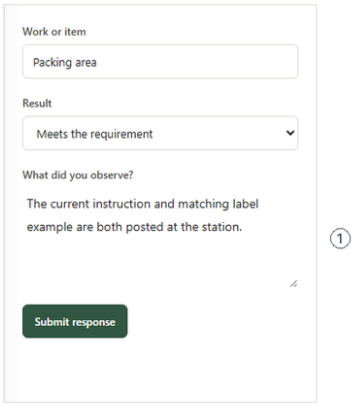
AUDIT 5S IN AN AREA AND LIFT THE SCORE

Give area-score comparisons a shared basis

Use agreed scoring expectations to record each area's score per S, photos and red items. A common checking standard helps reviewers interpret differences using the observations behind the scores.

Score the area > Agree corrective actions (when triggered) > Complete the actions (when triggered)

SkillSmith · Share an observation through a published form



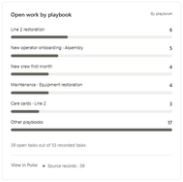
1. Record the observation where work happens

Illustrative sample content. A worker can use a published form to share an observation without an assigned task.

SkillSmith · Record the area-walk response in the prepared task



SkillSmith · Review open work by playbook and open its source records



Share an observation through a published form

Pay only when you see results

Agree the outcome for your first workflow with our team.

SELECTED CLIENTS FEATURED BY SKILLSMITH

verizon · KEYSIGHT TECHNOLOGIES · AMERICAN EAGLE · Berkeley UNIVERSITY OF CALIFORNIA

YOUR TEAM / THE DECISIONS THAT MATTER

The people involved in the working method

Each role has a defined contribution. Your team selects the people responsible for those parts of the work.

Your role	The contribution	SkillSmith support
Designated specialist	Score the area	Respond with photos, red items and score per s.
Team lead	Agree corrective actions	Respond with actions, due before re-audit and owners.
Assigned team member	Complete the actions	Respond with after photos and done.

Align the standard before comparing scores

In a worked example, two areas use different scoring expectations; agree the checking standard before comparing their scores.

WORKED DECISION

Decision point	Information to use	Responsible next step
Working material	Audit form	Open the selected material for this occurrence.
Recorded response	score per S, photos and red items	Save the response with its work context.
Review point	photos and red items	Agree the next action with the person responsible for this decision.

Review the selected material, this occurrence's response and any conditional follow-up.

CONNECTED WORK / PREPARED PLAYBOOKS

Audit 5S in an area and lift the score

Bring audit form into the prepared work. Designated specialist, Team lead and Assigned team member each receive the context needed for their part.

01 Score the area

Record score per S, photos and red items.

02 Agree corrective actions

When score below threshold or any red item, record actions, owners and due before re-audit.

03 Complete the actions

When actions were agreed, record done and after photos.

Prepare the useful part of the workflow

Use the prepared sequence with the resources and responsibilities selected for your team.

Audit 5S in an area and lift the score

Each area is scored on sort, set in order, shine, standardize and sustain by someone from another team; areas under the threshold agree actions and are re-audited.

5S audit · Machine shop

YOUR INFORMATION / CONNECTED WORK

The materials that make this method usable

Keep the relevant material available at the point it is used. The resource choices below support different parts of the work.

Your work context > SkillSmith > Your next contribution



Audit form The task uses this material	The scored 5S audit.
Standard The task uses this material	The area standard with photos of 'good'.
Incentive The task uses this material	Team recognition for sustained scores.

YOUR DELIVERY PLAN / OUR TEAM

Prepare the first useful playbook

Start with the materials and people you already have. We help make the setup choices explicit before your team uses the method.

01 Select the working material

Choose audit form from the resources your team uses.

02 Agree the responsibilities

Confirm designated specialist, team lead and assigned team member for this method, then choose the people eligible to receive its work.

03 Walk through the selected route

Walk through these conditional steps: “Agree corrective actions”; “Complete the actions”.

We are here to help



Rohit Singh
VP of Strategic Partnerships



Brent Jackson
Director of Customer Success

Prepare the method for your team

What stays with the recorded response?

The response for this occurrence retains score per s, photos and red items. It belongs to the work being reviewed, rather than replacing a different occurrence's record.

Which materials do we need to bring?

Bring audit form. We use those choices to prepare the working context, then check that each task opens the material it needs.

How do the conditional steps become part of the method?

The conditional route is used when score below threshold or any red item. Select the variant or respond to the recorded condition before treating that step as required.

What is the outcome for the wider workflow?

Audit recorded; below-threshold areas have actions done before the re-audit.

WHY SKILLSMITH / YOUR NEXT STEP

Bring your work; we help prepare the method

We work with your team to organize the source material, responsibilities and review choices. Start with one useful example, then carry the agreed method into everyday work.

Without connected follow-through	With SkillSmith
Missing information is read as a confirmed result.	Inspect supporting records and distinguish missing evidence from a confirmed outcome.
Automation activity is used as a substitute for assessed quality.	Use Real Metric to inspect change accuracy, process adherence, human review and understanding checks separately.

Walk through this method with us

Bring one real example and the material your team uses. We will walk through the task sequence and the decision that matters to you.

- Which observations explain this area's score under the selected checklist?
- The resource choices for this method
- Each responsible person's response
- The conditional route and wider outcome

Request a demo

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