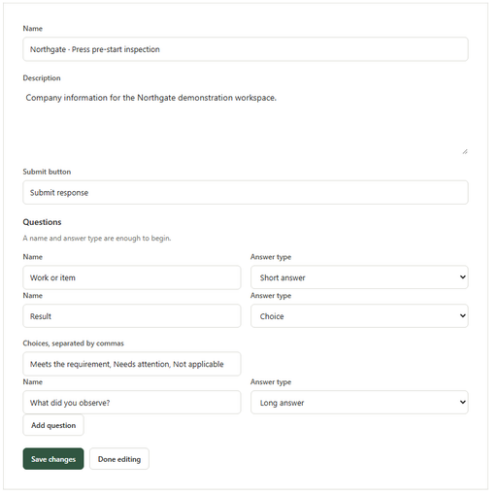
CHECK EQUIPMENT BEFORE USE

Make the current shift's equipment condition easy to review

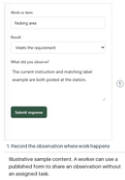
Give the checker an asset-specific record for each item's pass or fail, readings and photos. Tying those observations to the assigned shift helps the team review the condition relevant to this pre-use check.

Complete the pre-use check > Confirm out-of-service and hand to maintenance (when triggered)

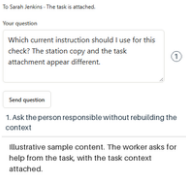
SkillSmith · Configure work-item, result and observation questions



SkillSmith · Share an observation through a published form



SkillSmith · Ask for help with the task attached



Configure work-item, result and observation questions

Pay only when you see results

Agree the outcome for your first workflow with our team.

SELECTED CLIENTS FEATURED BY SKILLSMITH

verizon · KEYSIGHT TECHNOLOGIES · AMERICAN EAGLE · Berkeley UNIVERSITY OF CALIFORNIA

YOUR TEAM / THE DECISIONS THAT MATTER

The people involved in the working method

Each role has a defined contribution. Your team selects the people responsible for those parts of the work.

Your role	The contribution	SkillSmith support
Assigned team member	Complete the pre-use check	Respond with asset, per-item pass/fail, photos and readings (hours, pressure).
Team lead	Confirm out-of-service and hand to maintenance	Respond with asset status: out of service, one linked repair and who was told.

Record the check for the current assignment

In a worked example, a check exists for the asset but belongs to an earlier shift; record the current assigned check rather than treating the older result as current.

WORKED DECISION

Decision point	Information to use	Responsible next step
Working material	Checklist and Assets	Open the selected material for this occurrence.
Recorded response	asset, per-item pass/fail and readings (hours, pressure)	Save the response with its work context.
Review point	readings (hours, pressure) and photos	Agree the next action with the person responsible for this decision.

Review the selected material, this occurrence's response and any conditional follow-up.

CONNECTED WORK / PREPARED PLAYBOOKS

Check equipment before use

Bring checklist and assets into the prepared work. Assigned team member and Team lead each receive the context needed for their part.

01 Complete the pre-use check

Record asset, per-item pass/fail, readings (hours, pressure) and photos.

02 Confirm out-of-service and hand to maintenance

When any item failed, record asset status: out of service, one linked repair and who was told.

Prepare the useful part of the workflow

Use the prepared sequence with the resources and responsibilities selected for your team.

Check equipment before use

The person who uses a forklift, vehicle, press or harness checks it each shift against a short list; a failed item takes it out of service until it is repaired and verified, and opens one linked repair.

Forklift daily check · Warehouse

YOUR INFORMATION / CONNECTED WORK

The materials that make this method usable

Keep the relevant material available at the point it is used. The resource choices below support different parts of the work.

Your work context > SkillSmith > Your next contribution



Checklist The task uses this material	The asset check: forklift daily, DVIR, press pre-start, harness/PPE, vehicle.
Assets The task uses this material	The asset identity (tag, type, location) the check is recorded against.
Procedure The task uses this material	What each item means and when to stop.

YOUR DELIVERY PLAN / OUR TEAM

Prepare the first useful playbook

Start with the materials and people you already have. We help make the setup choices explicit before your team uses the method.

01 Select the working material

Choose checklist and assets from the resources your team uses.

02 Agree the responsibilities

Confirm assigned team member and team lead for this method, then choose the people eligible to receive its work.

03 Walk through the selected route

Walk through these conditional steps: “Confirm out-of-service and hand to maintenance”.

We are here to help



Rohit Singh
VP of Strategic Partnerships



Brent Jackson
Director of Customer Success

Prepare the method for your team

What stays with the recorded response?

The response for this occurrence retains asset, per-item pass/fail, readings (hours, pressure) and photos. It belongs to the work being reviewed, rather than replacing a different occurrence's record.

Which materials do we need to bring?

Bring checklist and assets. We use those choices to prepare the working context, then check that each task opens the material it needs.

How do the conditional steps become part of the method?

The conditional route is used when any item failed. Select the variant or respond to the recorded condition before treating that step as required.

What is the outcome for the wider workflow?

The check is recorded for the shift; a failed asset is out of service with one linked repair.

WHY SKILLSMITH / YOUR NEXT STEP

Bring your work; we help prepare the method

We work with your team to organize the source material, responsibilities and review choices. Start with one useful example, then carry the agreed method into everyday work.

Without connected follow-through	With SkillSmith
The person has to leave the work to find its instructions or help.	Open the selected resources with the task, and keep a question attached when help is needed.
The current status hides which response or version came before it.	Keep asset, per-item pass/fail and readings (hours, pressure) with the work, with recorded history available for later review.

Walk through this method with us

Bring one real example and the material your team uses. We will walk through the task sequence and the decision that matters to you.

- Which asset and shift does this pre-use check describe?
- The resource choices for this method
- Each responsible person's response
- The conditional route and wider outcome

Request a demo

skillsmith.com/contact